



Dropbox folder download instructions:

1. Click on link sent to your email and this will take you right to your folder on the Dropbox website
2. At this point it should ask you to create a free account (I recommend having the free Dropbox as a safe alternative way of saving your folder or space on your hard drive) or sign in. But at the very bottom it will say "No thanks, continue to view", click on that if you wish to skip the sign-in or create account step.
3. Now you will see the contents of your folder. Right about the folders or files will be the file name (usually the date and address of the property). At the very top right of the screen you will see a blue box that says "Download". Click on this and it will give you two choices, download as a zipped file (this is the way for you to download to your computer without having a Dropbox account) or download to your Dropbox.
4. Once it has completed downloading you can open the file. If you're not sure where it downloaded it and you don't have a Dropbox account, then look under your downloads file on your computer or run a search. Once you have found the file location on your computer you can click it and cut/copy it and then choose the new location and simply paste it.

Reminder: I may only have your folder on for week because of space issues. You are responsible for downloading in as soon as it is available. I am not responsible for storing any or all work after the client has had sufficient time (one week) to download the link. If you know you're going to need longer or if you want me to hold off on posting it just let us know and we are happy to work with you.